



## Le Grand Community Services District Board of Directors Meeting Minutes

### Le Grand Community Services District Board of Directors Meeting

Date: July 11, 2024, Time: 6:00 pm

Location: 13038 Jefferson Street, Le Grand CA 95333

Phone: (209) 389-4173

#### 1. Call to Order:

The Board of Directors Meeting was chaired by President Leonel Villarreal. The meeting was called to order at 6:00 pm.

#### 2. Roll Call:

Roll call was conducted by the District Manager. All members present unless otherwise noted.

- President: Leonel Villarreal
- Vice President: Bob Giampaoli
- Director: Michael Moroni
- Director: Louis Aguilar
- Director: Angelique Lem'mon-Halfmoon
- Public Works Superintendent: James I. Zarate
- District Manager: Cynthia Benavidez
- District Council: Stuart B. Spencer
- District Engineer: Garth Pecchenino

#### 3. Approval of Agenda: (Action Item)

The Board President Leonel Villarreal requested item 8.e Le Grand Community Services District Annual Financial Report for June 30,2023 be moved to follow item #3 Approval of Agenda.

Bob Giampaoli made a motion seconded by Louis Aguilar to approve the agenda as amended. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Louis Aguilar and Leonel Villarreal. Nays None.

**4. Le Grand Community Services District Annual Financial Report for June 30, 2023:**

*(This item was moved from item 8e)*

David Bruner CPA of RT Dennis Accountancy presented the Le Grand Community Services District Annual Financial Report for June 30, 2023, to the Board of Directors. Mr. Bruner then gave a short summary of the information he presented.

Michael Moroni made a motion seconded by Angelique Lem'mon-Halfmoon to accept the Le Grand Community Services District Annual Financial Report for June 30, 2023. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Louis Aguilar and Leonel Villarreal. Nays None.

**5. Public Comments: None**

At this time, any member of the audience is given the opportunity to speak on any matter that is not listed on the agenda. Please state your name, be brief and to the point, speak a maximum of three (3) minutes. The Board will NOT TAKE ACTION on the item brought to their attention this evening. If it requires action, it will be referred to the staff or listed on the next regular Board Meeting Agenda. The public can ask questions or comment at the time specific agenda items are considered.

**6. Approval of Previous Minutes: (Action Item)**

**June 13, 2024, Board of Directors Meeting Minutes**

Bob Giampaoli made the motion, seconded by Louis Aguilar to accept the minutes of the June 13, 2024, Board of Director Meeting Minutes as amended. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Louis Aguilar and Leonel Villarreal. Nays None.

**7. Fourth Fiscal Quarter Investment Report and the Local Agency Investment Fund Interest Report will be presented at the July 11, 2024, Board of Directors Meeting:**

The District Manager presented the Fourth Fiscal Quarter Investment Report and the Local Agency Investment Fund Interest Report to the Board of Directors. After a short review of the documents Michael Moroni made a motion seconded by Angelique Lem'mon-Halfmoon to accept the Fourth Fiscal Quarter Investment Report and the Local Agency

Investment Fund Interest Report. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Louis Aguilar and Leonel Villarreal. Nays None.

**8. Approval of Claims: (Action Item)**

**a. Claims for July 2024:**

The District Manager presented the claims for the month of July. Bob Giampaoli made the motion seconded by Louis Aguilar to pay the estimated claims for the month of July in the amount of \$52,378.55. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Louis Aguilar and Leonel Villarreal. Nays None.

**Transfers: (Action Items)**

Michael Moroni made a motion seconded by Angelique Lem'mon-Half Moon to suspend transfers to the Le Grand Community Services District reserve accounts. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Louis Aguilar and Leonel Villarreal. Nays None.

- 08623: None
- 08615: None
- 08619: None

**9. Previous Business:**

**a. State Water Resources Control Board:**

The District Engineer notified the Board of Directors that the Quarterly Arsenic Public Notice was sent to California State Water Board.

The District Manager notified the Board of Directors that the 2023 Consumer Confidence Report and the Quarterly Arsenic Public Notice were mailed with the Le Grand Community Services District June Statements.

**b. Le Grand Community Services District Computer Infrastructure:**

The District Manager notified the Board of Directors a proposal request was sent to Steady Studios for the cost and breakdown of stage two of the Le Grand Community Services District Computer Infrastructure project. This proposal would then be sent to

the Ad Hoc Committee for review. The Ad Hoc committee consists of Michael Moroni and Leonel Villarreal.

**c. Mc Dowell Street and Ford Street Water Line Repair Update:**

The District Manager reported Gabriel Sparacino of Fiber Tel a Quanta Service Company notified Le Grand Community Services District Office he has sent payment in the amount of \$3,405.56. The payment was for the repair cost of the Mc Dowell street mainline repair.

**d. Le Grand Community Services District Budget for FY 2024-2025:**

The District Manager presented the draft budget for FY 2024/2025. to the Board of Directors. At this time the Board of Directors had a short review of the budget. The Final Budget will be presented at the August 8, 2024, Board of Directors Meeting. Le Grand Community Services District will publish notice in the Merced County Times prior to the next Board of Directors Meeting.

**e. Le Grand Community Services District Annual Financial Report for June 30, 2023:**

*Item 8.e Le Grand Community Services District Annual Financial Report for June 30, 2023 was moved to follow item 3 Approval of Agenda.*

**f. Board of Directors Election of the November 5, 2024, Presidential General Election:**

The District Manager notified the Board of Directors any Director that is up for election must file the candidate filling forms at the Merced County Registrar of Voters Merced County ROV Central Count Facility. The filing period is between Monday, July 15, 2024 through Wednesday August 14, 2024, at 5:00 pm.

**10. New Business:**

- a. Consider making changes to the annual automatic increases to the water and wastewater monthly rates—consider reducing automatic increases or making annual adjustments discretionary, not to exceed annual increases previously approved through rate study and Proposition 218 procedures (possible action item)**

District Counsel Stuart Spencer reviewed the options in which the Board of Directors may consider in order to reduce automatic increases or making annual adjustments discretionary, not to exceed annual increases previously approved through rate study and Proposition 218 procedures.

After a short review Board of Directors gave direction to District Counsel in regard to amending the Ordinance as required in order to reduce automatic increases or making annual adjustments discretionary, not to exceed annual increases previously approved through rate study and Proposition 218 procedures.

**a. Can and Will 3710 Santa Fe Ave. Le Grand CA 95333: (Action Item)**

The District Manager reported to the Board of Directors that Manuela Maldonado has requested a refund of Can and Will Deposit of \$500.00. Mrs. Maldonado placed the deposit for the property located at 3710 Santa Fe Avenue. The property was sold recently to Rachel Baxter of Baxter Homes Inc. Upon review it was found that the District Counsel had reviewed Mrs. Maldonado's application for the can and will and confirmed the title was properly vested in her name, but the property had not been cleared by the District Engineer.

Baxter Homes Inc. has requested a Le Grand Community Services District Commitment Notice for the property located at 3710 Santa Fe Ave. Baxter Homes Inc. has completed all the necessary paperwork for the can and will and paid the \$500.00 deposit.

At this time District Engineer Garth Pecchenino presented a Le Grand Community Services District Commitment Notice for review and approval for Baxter Homes Inc. Upon review the Board of Directors requested legal counsel make some changes to the wording of the document for clarification.

Michael Moroni made a motion seconded by Louis Aguilar to approve a partial refund to Manuela Maldonado, deducting only the cost the District incurred in processing the Can and Will document and to approve the Le Grand Community Services District Commitment Notice for Baxter Homes as amended. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Louis Aguilar and Leonel Villarreal. Nays None.

**11. Office:**

**a. Report: SHE Leadership Institute -RCDI Fund Application**

The District Manager reported Self Help Enterprises is applying for the USDA-Rural Community Development Initiative Funds. (RCDI) The funds will support the Leadership Institute, RCDI funds enable Self Help Enterprises to train recipients (Boards and communities) about water management and water system government. Self Help Enterprises would like Le Grand Community Services to be included in the program. In order to do so Self-Help Enterprises would require the Le Grand Community Services District to sign an assurance agreement. After a short discussion the Board of Directors directed staff to sign the agreement.

**12. Public Works:**

**a. Water Pumped and Wastewater Readings in June 2024:**

There were 8,797,900 gallons of water pumped in the month of June :

Drawdown Well 1A Cook St. (Gravel Pack):

Standing - 230

Drawdown - 238

Recovery -

Pumped – 8,797,900

Drawdown Well 4 Filmore Ct. (Gravel Pack): Well 4 was not in service due to cleaning and repair.

Standing - 199

Drawdown - 202

Recovery -

Pumped – 0

Wastewater Readings:

- Average flow 0.096 MGD
- Minimum flow 0.07 MGD
- Maximum flow 0.145 MGD

**b. Well 4 Winter Cleaning and Repairs:**

The Public Works Superintendent reported the cleaning and repairs on Well 4 has been completed and the well back online.

**c. Le Grand Elementary School Water Backflow and Meter Box Placement Request:**

The Public Works Superintendent notified the Board of Directors Le Grand Elementary School water shut down and installation of the Backflow and Meter Box was successful.

**d. Reports:**

The Public Works Superintendent notified the Board of Directors that a leak was reported at the home on the corner of Ford and Polk street. Mid Cal was called in to repair the line. The public Works Superintendent also reported that due to receiving the Wastewater renewal fee late, he would have to retest to obtain his wastewater license. The Public Works

Operator Donald Vierra currently has the licensing requirement needed to maintain the Le Grand Community Services Wastewater Department.

**13. Engineering:**

**a. Update on Well Seven:**

The District Engineer reported the application was deemed complete and is waiting on the funding list. Quad Knopf is working with California State Board staff to try and move it up on the list for funding.

**b. Emergency State Funding Update:**

The District Engineer reported the application was deemed complete and is waiting on the funding list. Quad Knopf is working with California State Board staff to try and move it up on the list for funding.

**c. Reports: None**

**14. Legal:**

**a. Report:**

District Counsel reported he will be reviewing the conflict-of-interest code and the Ethical Guidelines for Board Members and Employees during the next Board of Directors Meeting.

**Adjournment:**

Upon adjournment Director Louis Aguilar announced that he would be stepping down as a Le Grand Community Services Director due to moving out of the area. The meeting adjourned at **8:31 pm**.

**15. Next Meeting: August 8, 2024**

Le Grand CSD is an equal opportunity provider. Contact the District concerning any specific accommodation requested for individuals with disabilities. All Board of Directors meetings will be held the second Thursday of each month at 6:00pm