



Le Grand Community Services District Board of Directors / Le Grand Community Services District Enhancement Corporation Meeting Minutes

Le Grand Community Services District Board of Directors Meeting

Date: January 09, 2025, Time: 6:00 pm

Location: 13038 Jefferson Street, Le Grand CA 95333

Phone: (209) 389-4173

Website: legrandcad.org

1. Call to Order:

The Board of Directors Meeting was chaired by President Leonel Villarreal. The meeting was called to order at 6:00 pm.

2. Roll Call:

Roll call was conducted by the District Manager. All members present unless otherwise noted.

- **President: Leonel Villarreal**
- **Vice President: Bob Giampaoli**
- **Director: Michael Moroni**
- **Director: Angelique Lem'mon–Halfmoon**
- **Director: Vacant**
- **Public Works Superintendent: James I. Zarate**
- **District Manager: Cynthia Benavidez**
- **District Council: Stuart B. Spencer**
- **District Engineer: Garth Pecchenino**

3. Approval of Agenda: (Action Item)

Michael Moroni made a motion seconded by Bob Giampaoli to approve the agenda as presented. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon–Halfmoon, Bob Giampaoli and Leonel Villarreal. Nays None.

4. Le Grand Community Services District Board of Directors Vacancy: (Action Item)

The District Manager announced appointed Director Victoria Garcia has fulfilled the term of Emeritus Director Louis Aguilar.

At the previous Board of Directors Meeting, the Board of Directors requested clarification from District Counsel regarding how to fill the vacancy when the chair becomes open once again. Upon review the District Counsel advised the Board of Directors to fill the vacancy as per the California Code, Gov 1780. The governmental code gives directions on how to fill a seat of an elected official on a board of directors when a seat becomes open. The notice of vacancy was posted at three locations 15 days prior to January 09, 2025, Board of Directors for anyone who wished to apply for the seat.

Emeritus Director Victoria, who just finished fulfilling the remaining term of Emeritus Director Louis Aguilar was in attendance and expressed interest in the open Board of Directors seat. Upon a discussion by the Board of Directors, Michael Moroni made a motion seconded by Angelique Lem'mon-Halfmoon to appoint Victoria Garcia to the open seat on the Board of Directors. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon–Halfmoon, Bob Giampaoli, and Leonel Villarreal. Nays None.

At this time the District Manager administered the Oath of Office to Victoria Garcia before the Board of Directors and Director Garcia took her seat.

5. Public Comments: None

At this time, any member of the audience is given the opportunity to speak on any matter that is not listed on the agenda. Please state your name, be brief and to the point, speak a maximum of three (3) minutes. The Board will NOT TAKE ACTION on the item brought to their attention this evening. If it requires action, it will be referred to the staff or listed on the next regular Board Meeting Agenda. The public can ask questions or comment at the time specific agenda items are considered.

6. Annual Meeting of the Le Grand Community Services District Enhancement Corporation:

a. Close Regular session of the Le Grand Community Services District Board of Directors Meeting and Open the Annual Meeting of the Le Grand Community Services District Enhancement Corporation:

Board President Leonel Villarreal Closed the regular session of the Le Grand Community Services District Board of Directors Meeting at 6:10 pm and Opened the Annual Meeting of the Le Grand Community Services District Enhancement Corporation at 6:10 pm.

b. USDA Annual Statement of Loan Account Review:

The District Manager presented the United State Department of Agriculture Rural Development Annual Statement of Loan Account document to the Board of Directors. The original date of Loan # 5 which was for Well 4 is listed as 06/08/98 and has an interest rate of 04.5000. The Board of Director then had a short discussion regarding the information that was presented.

c. Preparation of 2023 Nonprofit Income Tax Return Invoice No. 2024-01 / \$330.00

The District Manager announced Invoice No. 2024-01 was received in the amount of \$330.00 for the Le Grand Community Services District Enhancement Corporation. The invoice was for the preparation of 2023 Le Grand Community Services District Enhancement Corporation income tax return.

d. Close the Annual Meeting of the Le Grand Community Services District Enhancement Corporation and Reopen Regular Session of the Le Grand Community Services District Board of Directors Meeting:

Board President Leonel Villarreal Closed the Annual Meeting of the Le Grand Community Services District Enhancement Corporation at 6:17 pm and Opened regular session of the Le Grand Community Services District Board of Directors Meeting at 6:17 pm.

7. Approval of Previous Minutes: (Action Item)

December 12,2024 Board of Directors Meeting Minutes

The District Manager presented the December 12, 2024, Board of Directors Meeting Minutes to the Board of Directors. After a short review Bob Giampaoli made the motion, seconded by Victoria Garcia to accept the December 12,2024 Board of Directors Meeting Minutes as amended. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Victoria Garcia and Leonel Villarreal. Nays None.

8. The Investment Report and the Local Agency Investment Fund Interest Report:

The District Manager presented Le Grand Community Services District's Second Quarter Investment report and the Local Agency Investment Fund Interest Report to the Board of Directors. After a short review of the documents presented Michael Moroni made a motion seconded by Angelique Lem'mon-Halfmoon to accept the Second Quarter Investment Report and the Local Agency Investment Fund Intrest Report. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Victoria Garcia and Leonel Villarreal. Nays None.

9. Approval of Claims: (Action Item)

a. Claims for January 2024:

The District Manager presented the Claims for the month of January and presented the Superior Pool Products LLC invoice # Q2029687 in the amount of \$1,307.45 that was received after the Claims were printed. Bob Giampaoli made the motion seconded by Victoria Garcia to pay the Superior Pool Products LLC claim in the amount of \$1,307.45 and estimated Claims for the month of January in the amount of \$64,236.16. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon–Halfmoon, Bob Giampaoli, Victoria Garcia and Leonel Villarreal. Nays None.

Transfers: (Action Items) No Transfers at this time

10. Previous Business:

a. State Water Resources Control Board:

➤ **Well 4 Arsenic Treatment Update:**

The Public Works Superintendent reported results of analyses taken for Well 4 on November 26, 2024 for Arsenic were a 15 MCL for Well 4 and the results of analyses taken for Well 1a on December 19, 2024, for Arsenic were an 8.2 MCL which is below the Maximum contaminant level set by California. The District Engineer reported the grant funding application for arsenic treatment on Well 4 has not been approved by the State of California.

➤ **Well 1a 123 TCP Treatment Update:**

The Public Works Superintendent reported that the sample for 123 TCP was taken on December 19, 2024, resulting in a non-detection. The Public Works Department will be requesting the California State Water Board re-evaluate the District's current 123 TCP testing status due to the previous four quarters of non-detection.

b. Le Grand Community Services District Computer Infrastructure Update: (Action Item)

The District Manager reported Steady Studios is currently working on stage 1 of the Le Grand Community Services District Computer Infrastructure project.

c. Well 1a System Repair:

The Public Works Superintendent reported on November 11, 2024, Pacific Gas and Electric had an electrical failure on the meter located at Well 1a, the power was restored later the same day.

Following the restoration of electrical power, Well 1a started experiencing some mechanical issues. Anderson Pump was called to evaluate the well. Upon completion of the evaluation the District Manager received an estimate for the repair in the amount of \$44,701.48. Anderson Pump was given the ok to proceed with the repair to bring the District back to two functioning wells as soon as possible.

d. Le Grand Community Services District Backflow Testing for 2024:

The District Manager presented a draft copy of Le Grand Community Services District Backflow Prevention Device Program Report Document for review. After some discussion by the Board of Directors the staff was directed to revise the document to a more simplified version.

e. Well Site 7:

➤ **Update:**

The District Engineer gave a short update regarding the progress for Well 7.

The \$1,140,000 ICARP grant funding Le Grand Community Services District received will fund a portion of the replacement Well 7. Le Grand Community Services District has applied for additional grant funding for the remaining cost of Well 7.

The District has now scheduled a bid opening to be held on February 06, 2025, at the Merced Office of Quad Kopf Inc. at 2816 Park Avenue, Merced CA 95348.

➤ **Invoices: Invoices: Quad Knopf Inc. / Project No. LG150263 / Invoices No. 125796 / \$2,055.80**

The District Manager announced the total of the Well Site 7 Invoices for the Month of December was \$2,055.80.

Michael Moroni made a motion seconded by Victoria Garcia to pay the Well Site 7 Claim for the month of January. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Victoria Garcia and Leonel Villarreal. Nays None

11. New Business:

a. Well 1a and Well 4 Generator Proposals for Well 1a and Well 4:

The District Engineer presented a proposal for the development of the Construction Documents for Public Bid for placing a generator at each well sites Well 1a and Well 4. At this time the District Engineer reviewed the information contained in the proposal.

After a short discussion by the Board of Directors, Michael Moroni made a motion seconded by Victoria Garcia to proceed to produce the construction documents for a generator at each

well site, Well 1a and Well 4 as listed on page 3 of 4 as tasks 1.0 – 3.0 and 5.0 – 7.0. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Victoria Garcia and Leonel Villarreal. Nays None.

12. Office:

a. Le Grand Community Services will be Closed on January 20, 2025, in Observance of Martin Luther King Jr. Day

b. Reports:

- The District Manager notified the Board of Directors the alternate Board of Director's chair that Le Grand Community Services District holds on the Merced Irrigation-Urban Groundwater Sustainability Agency (MIGUSA) requires updating. The former alternate was Director Bob Giampaoli.

13. Public Works:

a. Water Pumped and Wastewater Readings in December 2024

Gallons of water pumped in the month of December: 3,216,500

Drawdown Well 1A Cook St. (Gravel Pack):

Standing – 180

Drawdown -

Recovery -

Pumped – 3,500

Drawdown Well 4 Filmore Ct. (Gravel Pack):

Standing - 201

Drawdown -203

Recovery -

Pumped – 3,213,000

Wastewater Readings:

- Average flow 0.086 MGD
- Minimum flow 0.052 MGD
- Maximum flow 0.133 MGD

b. Reports: None

14. Engineering:

a. State Funding Update for Well 7:

The District Engineer reported the Well 7 funding application was deemed complete and is on the funding list. Quad Knopf is working with California State Board staff to try and move the application up on the list for funding.

b. Lead Service Inventory for Lead and Copper:

The District Engineer notified the Board of Directors list develop and inventory to identify the materials of service lines connected to the public water distribution system is complete. The District Engineer also notified the Board of Directors Galvanized pipes will have to be replaced in the next 10 years.

c. Report:

The District Engineer notified the Board of Directors a Notice of Department Designation form must be filed on behalf of Le Grand Community Services District for the California. The California Business and Professions Code requires an appropriately licensed person to be designated as the individual in responsible charge of land surveying and each branch of engineering services being practiced.

After a short discussion Michael Moroni made a motion seconded by Bob Giampaoli to authorize the Board President to sign the Notice of Department Designation on behalf of Le Grand Community Services District. Motion Passed. Ayes, Michael Moroni, Angelique Lem'mon-Halfmoon, Bob Giampaoli, Victoria Garcia and Leonel Villarreal. Nays None.

15. Legal:

a. Assembly Bill No. 2561:

District Counsel notified the Board of Directors that a new law will require a public agency to present the status of vacancies and recruitment and retention efforts at a public hearing at least once per fiscal year.

District Counsel recommend the requirement be met yearly during the public hearing for the District Budget Public Hearing.

b. Report: None

16. Adjournment: 7:59 pm

17. Next Meeting: February 13, 2025

Le Grand CSD is an equal opportunity provider. Contact the District concerning any specific accommodation requested for individuals with disabilities. All Board of Directors meetings will be held the second Thursday of each month at 6:00pm